

**CABINET – 03 July 2017
Decision List**

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **11 July 2017**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

<p><u>ITEM 9: COUNCIL TAX SUPPORT WORKING PARTY</u></p> <p>DECISION RESOLVED</p> <p>To receive the minutes of the Council Tax Support Working Party meeting of 08 May 2017.</p>	<p>Sean Knight Revenues Manager 01263 516347</p>
<p><u>ITEM 10: ANNUAL REPORT 2016/2017</u></p> <p>DECISION RESOLVED</p> <p>1) That Cabinet note the contents of this report.</p> <p>2) That Cabinet give authority to the Leader of the Council and the Heads of Paid Service to approve the final public version of the report.</p>	<p>Helen Thomas Policy & Performance Management Officer 01263 516214</p>

<p><u>ITEM 11: CROMER ADMIN BUILDINGS IMPROVEMENT WORKS</u></p> <p>DECISION RESOLVED</p> <ol style="list-style-type: none"> 1. That Cabinet delegates to the Head of Finance and Assets to procure the works as described in the report. 2. That once the final tenders have been received in respect of the works that the necessary budget is drawn down from the capital programme budget, funded from capital receipts. 	<p>Duncan Ellis Head of Finance and Asset Management 01263 516330</p>
<p><u>ITEM 12: CROMER PIER SURVEY AND WORKS</u></p> <p>DECISION RESOLVED:</p> <p>To</p> <ul style="list-style-type: none"> • agree to fund the 5 year rolling programme of surveys and that the estimated £150k costs are financed through the use of General Reserves • agree to waive Standing Orders to allow consulting engineers Hemley Orrell Partnership (HOP) to be engaged to undertake the survey works 	<p>Duncan Ellis Head of Finance and Asset Management 01263 516330</p>
<p><u>ITEM 13: PROCUREMENT EXEMPTION REQUEST</u></p> <p>DECISION RESOLVED:</p> <p>To grant an exemption from contract standing orders to enable the Authority to remain with the existing supplier of the Revenues and Benefits software, this being Civica UK Ltd.</p>	<p>Liz Codling Benefits Manager 01263 516061</p>

<p><u>ITEM 14: ENFORCEMENT BOARD UPDATE</u></p> <p>DECISION RESOLVED:</p> <p>That Cabinet notes the progress made by the Enforcement Board and the Combined Enforcement Team</p>	<p>Nick Baker Corporate Director and Head of Paid Service 01263 516221</p>
<p><u>ITEM 15: DIGITAL TRANSFORMATION UPDATE & FUNDING BID FOR INFORMATION</u></p> <p>DECISION RESOLVED:</p> <ol style="list-style-type: none"> 1. That Cabinet notes the progress made on the Digital Transformation Programme. 2. That Cabinet approves the release of £50,000 from the previously identified Digital Transformation funding to enable procurement of a Management Information System, along with the necessary third party consultancy support. 	<p>Nick Baker Corporate Director and Head of Paid Service 01263 516221</p> <p>Sean Kelly Head of Business Transformation & IT 01263 516276</p>
<p><u>ITEM 16: JOINT BACTON TO WALCOTT COASTAL MANAGEMENT SCHEME</u></p> <p>DECISION RESOLVED:</p> <ol style="list-style-type: none"> a) To delegate authority to Corporate Director with consultation with Portfolio Holder to finalise negotiation and agree a Development Agreement with the Terminal Operators whereby NNDC is the lead partner for the delivery of the scheme. b) To delegate authority to Corporate Director with consultation with Portfolio Holder to negotiate and agree a position with The Crown Estate and any other asset owners as required for the delivery of the scheme. c) To agree to appoint personnel resources as appropriate for the delivery of the scheme, funded via Environment Agency Grant in Aid. d) Commence the process for tendering the construction contracts with appointment subject to Development Agreement conditions precedent being delivered. 	<p>Rob Goodliffe Coastal Manager 01263 516321</p>